



**ANGLOPHONE WEST SCHOOL DISTRICT
DISTRICT EDUCATION COUNCIL
MINUTES**

**Thursday, October 29, 2015
Office of the Superintendent**

Council Members Present:

- Sheila Gallagher – SD 01
- John Slipp – SD 03
- Miriam Grant – SD 04
- David Bowen – SD 06
- Terry Pond – SD 07
- Ron Buck – SD 08
- Jane Buckley – SD 09
- Kimberley Douglas – SD 10 – Vice Chair
- Donald Gould – SD 11
- Elizabeth Nason – SD 12
- Mark Noël – SD 13 - Chair
- Tim Nicholas – First Nations

Council Member Regrets:

- Norma Shaw – SD 02
- Andrew Corey – SD 05

ASD-W Staff Present:

- David McTimoney, Superintendent
- Philip Cliff, Facilities Manager
- Carol Clark-Caterini, Executive Assistant to the Superintendent and DEC Secretary

Guests:

- Media (1)
- Public (1)

I. Call to Order / Comments by the Chair

- The District Education Council (DEC) Chair, Mark Noel, called the meeting to order at 6:35 p.m. and he welcomed everyone to the public meeting at the Office of the Superintendent in Fredericton.

II. Approval of the Agenda – October 29, 2015

- The agenda was approved with the addition of the 10 Year Education Plan as a Discussion Item and the addition of the Annual Planning Cycle under New Business. With these additions, the agenda was approved by consensus.

III. Approval of Minutes from Previous Meeting – September 24, 2015

- Correction in the minutes to include the Hanwell Committee thanked the Deputy Mayor, 2015-16 Annual Planning Cycle was not clear, with an explanation that it was a curriculum of their choice, and finally the wording of “top-up” under ASD-W-EL4 was not accurate in describing the fact that staff were hired . With these corrections, the September 2015 minutes were approved by consensus.

IV. Business Arising from the Minutes

- Update on the meeting at the McAdam Elementary School revealed three options outside of building a new school: status quo, move to McAdam High School or move students to Harvey Elementary School. Statistics indicate that moving students to the Harvey Elementary School was not wanted by the community and this would increase Harvey Elementary School’s functional capacity to 93%. As such, the PSSC suggested the third option is not reasonable.

Motion

... I move that for the sustainability study of the McAdam Elementary School move forward with only one should a motion to close result; that option would be a K-12 school in McAdam, and not move students to the Harvey Elementary School.

Moved: Ron Buck

Seconded: Terry Pond

Motion Carried

Clarification was given that by making this motion the district staff would not continue to investigate the Harvey community option.

V. Committee Reports

- The Hanwell Road Committee had not held its first meeting, therefore, there is nothing to report.
- The 10 Year Education Plan Invitational Consultation Session date has been moved for the Fredericton area from November 2nd to November 16th, the same date as the Woodstock meeting. Jane Buckley provided the Committee with names of those invited to attend this meeting. Kimberley added that the Mayors of Doaktown and Stanley should be included in the invitation to the Consultation Session.
- The 10 Year Education Plan Invitational Consultation Session will take place at the Meduxnekeag Consolidated School on November 16th at 6:30 p.m. for the Woodstock area, and Gibson Neill Memorial Elementary School for the Fredericton area at 6:30 p.m.. Jane Buckley and John Slipp will meet with EECD for instruction on presenting this session. David McTimoney will arrange for this to happen with EECD.

VI. Correspondence – Outgoing and Incoming

- No correspondence to report.

VII. New Business

- An update on the Nackawic High School wing was provided by the Superintendent. The wing that was added in the mid 1990's (with a total of 4 classrooms), was heavily damaged in the storm and closed as a result of water damage. EECD has asked for the district to provide feedback to them on the utilization of space in the school. The Facilities Manager and the Director of Schools have taken the lead on this space utilization report. Potential outcomes could be to tear down the wing and not replace the space or repair this space using EECD emergency funds. Currently we are in the middle of a sustainability study on the three Nackawic schools. This impacts any immediate decisions being made.
- Donald Gould suggested to delay the next meeting from Tuesday, November 24th, to Tuesday, December 15th, to allow time for further conversations.

Motion

.....to delay the Nackawic Sustainability Study Public Meeting #2 from Tuesday, November 24th to Tuesday, December 15th to allow time for this decision to be made.

Moved: Donald Gould

Seconded: Jane Buckley

Motion Carried

- David McTimoney will communicate formally tomorrow with School Administrators and the School Community.
- Jane Buckley requested that the DEC Chair write to the Minister of Education and Early Childhood Development to include a PD Day on Mental Health.

Motion

.....to write a letter to the Minister of Education and Early Childhood Development requesting a PD Day for Mental Health.

Moved: Jane Buckely

Seconded: Sheila Gallagher

Motion Carried

- Policy Governance Report – There were conversations regarding revisions to the Planning Cycle in an effort to improve the scheduling of reports and what is applicable.

Motion

.....to remove Policy ASD-W-CSR6 from the Annual Planning Cycle for the month of October 2015.

Moved: John Slipp

Seconded: Kimberley Douglass

Motion Carried

- The Superintendent noted that there is a formal process to transfer PSSCs from schools that have been closed, as outlined in the Education Act.

Motion

..... to transfer PSSC Committees of closing schools to their new school locations, as per the Education Act.

Moved: John Slipp

Seconded: Terry Pond

Motion Carried

VIII. Superintendent Reports

- **ASD-W-ER1–Mission Statement:** the Superintendent presented a report called **ASD-W-ER1–Mission Statement** as per the Annual Planning Cycle. This report is also posted publically on the ASD-W website. David reported that Senior Management worked very hard to establish the new ASD-W Mission, Vision and Core Values Statements. We are looking ahead and we want to promote the new Mission, Vision and Core Values throughout our 70 schools. We have developed a Culture Community to shape positive change in our school district.
- It was requested that if the DEC approved this report then a change was needed to Policy ASD-W-ER1 to reflect the new mission statement.
- The noted challenges are that we continue to work to build trust amongst this large district and share our new Mission, Values and Core Values. David would like to see this Mission Statement (Excited. Involved. Prepared) remain in place for some time. Consensus was given that the end results will not change.
- A Councillor was concerned that parents and schools have limited engagement under the School Improvement Plans and District Improvement Plans. David McTimoney explained that the third PD day is a day for schools to focus on their SIP. Principals are expected to upload to the Portal what they have for a SIP and pull down and replace with a new document as it evolves. A recommendation was given for district and schools to communicate about the expectations and deadline expected. PSSC engagement in SIPs is very important. David will speak with district staff and schools concerning this request.

Motion

.....that we accept this report as presented by the Superintendent and that the DIP and SIPs are living documents. It is noted that by accepting this report the DEC Policy will be changed to reflect the new Mission Statement.

Moved: Ron Buck

Seconded: Donald Gould

Motion Carried

- **ASD-W-ER4–Vision/Beliefs:** The Superintendent presented a report called **ASD-W-ER4–Vision/Beliefs** as per the Annual Planning Cycle. This report is also posted publically on the ASD-W website. David noted his earlier report that included conversations on a new vision and set of core values. David will share October 8 and 9 PL Day information with DEC. DEC will revise ER 4 to include the Mission Vision Core Values Document

Motion

..... to approve the presentation and change the policy to reflect the new Mission, Vision, and Core Values Document.

Moved: Donald Gould

Seconded: Jane Buckley

Motion Carried

- **ASD-W-ER7 – Academic Support for Students Involved in the Potato Harvest:** the Superintendent presented a report called **ASD-W-ER7 – Academic Support for Students Involved in the Potato Harvest** as per the Annual Planning Cycle. This report is also posted publically on the ASD-W website. The Superintendent reported that ASD-W had another successful year with 72 students being involved in the potato harvest. There will be a follow-up meeting on November 19, 2015, with Carleton North High School. Recommendation on improving the policy were noted in Appendix E in this report. Sheila Gallagher would like to have Victoria County added to the report and additional time to report on behalf of the Potato Harvest Committee as the harvest had just completed for this year. John recommended that the committee consult with the farmers and report accordingly. John requested that the committee be involved in the November 19th meeting. Committee committed to the January meeting to report. David will report again in April 2016.

Motion

...that we accept the report and table the recommendations to change the policy until January 2016.

Moved: Sheila Gallagher

Seconded: John Slipp

Motion Carried

IX. Public Comment

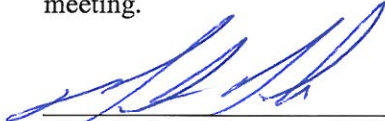
- There were no Public Comments.

X. Closing Comments:

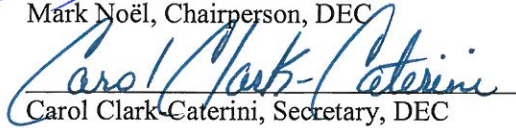
- Mark Noel thanked everyone for coming to the public meeting, and reminded everyone of future meeting dates.
- Kimberley asked that the Superintendent thank the community of McAdam for participating in the survey concerning the Sustainability Study of the McAdam Elementary School.

XI. Date for Next Public Meeting: November 26, 2015, at the Woodstock Education Centre.

XII. Adjournment: The meeting was adjourned at 8:45 p.m. following a move by Miriam Grant to adjourn the meeting.



Mark Noël, Chairperson, DEC



Carol Clark-Caterini, Secretary, DEC

Nov 26 2015

Date

Nov 26, 2015

Date